

# President Annual Report Survey - 2017

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## Introduction

Thank you for participating in the new annual report survey. As parish council president, your report adds value to our diocesan, provincial and national perspective. The survey is very comprehensive and broken into each sub-heading. Please do not feel daunted by the length of the survey. There are many options, but we understand that councils will focus on just a few of the priorities listed. It is perfectly okay to leave questions unanswered if your council has not pursued a certain topic.

Thank you for completing this annual survey. It will help us to know better what your council is doing and what your members' interests are.

Margaret Ann Jacobs, National President

### 1. Is this position vacant? \*

- Yes  No

### 2. Are you completing this survey on someone else's behalf? \*

- Yes  No

### 3. On whose behalf are you completing this survey for? Please enter the name of the chairperson. \*

## Inform the Membership

The president shall inform the membership of the position of the League on current issues and priorities and new programs.

### 4. Where do you get information from with which to inform your members?\*

- |  |  |
|--|--|
| <input type="checkbox"/> Local newspapers                          | <input type="checkbox"/> Provincial League websites or newsletters |
| <input type="checkbox"/> National League website                   | <input type="checkbox"/> Diocesan newsletters                      |
| <input type="checkbox"/> National communiques                      | <input type="checkbox"/> Parish bulletins                          |
| <input type="checkbox"/> Canadian Conference of Catholic Bishops   | <input type="checkbox"/> The Canadian League magazine              |
| <input type="checkbox"/> Catholic Organization for Life and Family |  |

Google search

Other (please specify)

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**5. What current national priorities have been introduced to and discussed or acted upon by your council in the past year?\***

Canada's Food Guide

Limiting access to pornography

Conscience rights of healthcare providers

Refugee crisis

GST on child safety products

Rights of Indigenous offenders

Home care

Warning labels on food and drug products

Palliative care

Youth mental health

Physician-assisted dying

None of the above.

**6. What methods did you use to introduce these topics?\***

Engaged the standing committee chairperson

Arranged for a speaker on the topic

Set aside time at the general meeting to discuss and take action

Not applicable.

Other, please specify... \_\_\_\_\_

## Foster Open Communication

The president shall foster open communication with the spiritual advisor on all League matters.

**7. How frequently do you meet with your spiritual advisor?\***

Weekly

Annually

Monthly

Rarely

**8. Would you say your spiritual advisor is supportive of the CWL?\***

Yes

No

**9. If no, please explain why you feel this way.\***

## Preside at meetings

The president shall preside at all meetings and conventions of the council concerned.

**10. What resources do you use to preside at meetings?\***

- |  |  |
|--|--|
| <input type="checkbox"/> Constitution & Bylaws                   | <input type="checkbox"/> Parliamentary Procedure         |
| <input type="checkbox"/> Council policy and procedure manual     | <input type="checkbox"/> Robert's Rules of Order Revised |
| <input type="checkbox"/> Executive Handbook                      | <input type="checkbox"/> Other (please specify) _____    |
| <input type="checkbox"/> National Manual of Policy and Procedure |  |

## Signing Authority

The president shall be a signing officer for all official documents.

**11. What types of documents have you signed on behalf of your council?\***

- |  |   |
|--|---|
| <input type="checkbox"/> Banking documents               | <input type="checkbox"/> Letters directed outside the CWL |
| <input type="checkbox"/> Cheques                         | <input type="checkbox"/> Petitions                        |
| <input type="checkbox"/> Letters directed within the CWL | <input type="checkbox"/> Other (please specify) _____     |

## Provide Active Leadership

**12. At which events have you represented your council?**

- |   |  |
|---|--|
| <input type="checkbox"/> Anniversaries                  | <input type="checkbox"/> Workshops                           |
| <input type="checkbox"/> Church functions               | <input type="checkbox"/> Retreats                            |
| <input type="checkbox"/> Funerals                       | <input type="checkbox"/> School ceremonies                   |
| <input type="checkbox"/> Conferences                    | <input type="checkbox"/> Sacramental events                  |
| <input type="checkbox"/> Fundraising dinners and events | <input type="checkbox"/> Regional meetings                   |
| <input type="checkbox"/> Meetings with politicians      | <input type="checkbox"/> Diocesan meetings and conventions   |
| <input type="checkbox"/> Pro-life events                | <input type="checkbox"/> Provincial meetings and conventions |

- National convention
- Remembrance Day services
- World Day of Prayer
- Special masses
- Other (please specify) \_\_\_\_\_
- I haven't attended any events.

**13. Did your council subsidize your cost to attend these events, and, if so, by how much?**

	All expenses were paid	About 1/2 of the expenses were paid	About 1/4 of the expenses were paid	No expenses were paid
Conferences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fundraising dinners and events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Workshops	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diocesan convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provincial convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
National convention	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Initiate Policy

The president shall initiate policy, in consultation with the officers of the council concerned.

**14. What new policies have been included in your manual in 2017? Please describe them in two to three words, e.g., expense policy, funeral protocol.**

### Keep Informed

The president shall keep fully informed on the operation of the League and report annually to the membership.

**15. Have you read the Executive Handbook and understand the duties of your executive team?\***

- Yes
- No

**16. Has the Executive Handbook assisted you in the responsibility of overseeing the operations of your council?\***

- Yes  No

**17. If no, what were you looking for but did not find?\***

**18. Do you provide an annual summary of the council's activities to all members? By what method?\***

- |  |   |
|--|---|
| <input type="checkbox"/> E-mail                            | <input type="checkbox"/> Parish bulletin            |
| <input type="checkbox"/> Newsletter                        | <input type="checkbox"/> Written report             |
| <input type="checkbox"/> Oral report at the annual meeting | <input type="checkbox"/> I don't provide a summary. |

### Advisory Capacity

The president shall be an advisory member of all committees except the nominations and elections committee.

**19. What committees, other than standing committees, does your council have?\***

- Annual events such as teas, bazaars, etc.
- Policy
- Scholarship or bursary
- Social events
- Catering
- Donations
- Visitation
- Fundraising
- Other [please specify] \_\_\_\_\_
- None

- Not applicable

## Official Spokesperson

The president shall be the official spokesperson for her council.

### 20. On what issues have you spoken on behalf of your council in the past year?

- |  |   |
|--|---|
| <input type="radio"/> Membership                               | <input type="radio"/> Council social events     |
| <input type="radio"/> Euthanasia                               | <input type="radio"/> Refugees                  |
| <input type="radio"/> Palliative care                          | <input type="radio"/> Indigenous issues         |
| <input type="radio"/> Pro-life issues                          | <input type="radio"/> Pornography               |
| <input type="radio"/> Mental health                            | <input type="radio"/> Local charitable projects |
| <input type="radio"/> Scholarships, bursaries and other awards | <input type="radio"/> Other _____               |
|  | <input type="radio"/> None                      |

### 21. Does your council use League letterhead when corresponding outside the League?\*

- |                           |                          |
|---------------------------|--------------------------|
| <input type="radio"/> Yes | <input type="radio"/> No |
|---------------------------|--------------------------|

### 22. Do you ensure that you reference only the membership total for the council you represent in all of your external correspondence?\*

- |                           |                          |
|---------------------------|--------------------------|
| <input type="radio"/> Yes | <input type="radio"/> No |
|---------------------------|--------------------------|

## Summary and Final Thoughts

### 23. What/who provided the greatest assistance for you when you assumed the role of president?\*

- |   |   |
|---|---|
| <input type="checkbox"/> Immediate past president | <input type="checkbox"/> Current executive  |
| <input type="checkbox"/> Former past presidents   | <input type="checkbox"/> Diocesan           |
| <input type="checkbox"/> Life member              | <input type="checkbox"/> Provincial         |
| <input type="checkbox"/> Secretary                | <input type="checkbox"/> My personal mentor |
| <input type="checkbox"/> Treasurer                | <input type="checkbox"/> No one             |

**24. What were the greatest challenges you faced in transitioning into the role of president?\***

- |  |  |
|--|--|
| <input type="checkbox"/> Feeling overwhelmed                 | <input type="checkbox"/> Technology                    |
| <input type="checkbox"/> Feeling undertrained                | <input type="checkbox"/> Trying to please everyone     |
| <input type="checkbox"/> Not having a full slate of officers | <input type="checkbox"/> Keeping members interested    |
| <input type="checkbox"/> Resistance to new ideas             | <input type="checkbox"/> Member conflict               |
| <input type="checkbox"/> Finding the time                    | <input type="checkbox"/> Lack of confidence            |
| <input type="checkbox"/> Amount of paperwork                 | <input type="checkbox"/> Delegation                    |
| <input type="checkbox"/> Member negativity/criticism         | <input type="checkbox"/> Recruiting                    |
| <input type="checkbox"/> Running meetings                    | <input type="checkbox"/> Tedious policy and procedures |
| <input type="checkbox"/> Public speaking                     | <input type="checkbox"/> Organizational skills         |
| <input type="checkbox"/> Meeting expectations                | <input type="checkbox"/> Other: _____                  |
| <input type="checkbox"/> Inexperience                        |  |

**25. Do you find it beneficial to have a national theme and/or logo through which you can focus your council activities?\***

- Yes
- No

**26. Is there anything else you would like to share about your activities?**